## **Venice Area Chamber of Commerce Refund Policy**

**Programs/Events:** All programs/events, investments and purchases are subject to this policy unless otherwise noted. The Venice Area Chamber of Commerce (VACC) policy is to require payment in advance for admission to all VACC programs/events to satisfy third party vendor commitments. The VACC is responsible for paying third-party vendors, regardless of whether or not the registrants attend. The VACC does not offer refunds for registrations cancelled by registrants. The VACC does however allow for substitutions. Should the registrant be unable to find a substitute, the VACC requests (if at all possible) to be notified prior to the programs/event to accommodate others who would like to attend.

Registrants who do not show for the program/event and have an outstanding balance will be invoiced as if they attended the program/event. In case of unusual or unavoidable circumstances, VACC may provide credit towards member account, with each request being determined on a case-by-case basis. Registrants must notify VACC staff at (941) 488-2236 and/or in an email to office@venicechamber.com prior to the event to be considered.

In the event a duplicate registration occurs for a program/event, registrants must notify the VACC at least 10 days prior to the program/event to receive a credit towards a members account.

**Golf:** The VACCs Golf Outing is a rain or shine event with no refunds provided.

**<u>CEO Roundtable:</u>** To participate in the CEO Roundtable there is a non-refundable cost once you have been approved.

**Leads Exchange Groups:** To participate in the Leads Exchange Group Program there is a non-refundable cost once you have been approved. The participant must inform the staff liaison of any employer or employment changes that occur during the program year. The VACC is not responsible for refunds or credits due to employment changes.

<u>Cancellation by VACC</u>: The VACC reserves the right to cancel a program/event due to low attendance, inclement weather or other circumstances which would make the program/event non-viable including, but not limited to nature, acts of war, governmental emergency, labor strike or destruction of facilities. If the VACC cancels the program/event, registrants will be issued a credit to their account.

## **Additional Services**

- The VACC does not offer refunds on purchases of sponsorships, publications, advertising or other services unless they are canceled by the VACC. In the event of cancellation by the VACC all registrants will be issued a full refund back to the original payment method.
- Membership investment in the VACC is due at the time of application or at the beginning of each renewal year. Membership investments are non-refundable.

This policy may be changed at the sole discretion of the VACC without notice. The most recent version of this policy is posted on <u>venicechamber.com</u> and supersedes prior versions for this policy.

Questions regarding this policy should be directed to (941) 488-2236.